

Jefferson County Extension District Board Meeting Minutes

January 21, 2025

I. Call to Order

Meeting called to order the regular meeting of the Jefferson County Extension District Board 6:04 PM on 1/21/2025 by Catherine Shake

II. Roll call

People: Catherine Shake, Simon Devine, Willie Howard (UK), Kurt Mason, Kelly Smith (UK), Matt Michaud, Amir Hussein, Michelle King (Metro), Elle Smith (UK), Chanda Hall (UK), Lena Robles (UK), Natasha Lucas (UK), Caleb Shepherd

III. Previous Minutes

- Previous minutes were reviewed
 - Motion to approve by Matt
 - 2nd by Amir
 - Motion Carried

IV. Treasury Reports

- Statement of Financial Position
 - Recipients of 77k from Metro from discretionary funding
- Statement of Activity
- Budget vs. Actual
 - Motion to approve financial statements by Kurt
 - 2nd by Matt
 - Motion carried

V. Old Business

- Community Gardens Equipment and Garden Management

- Planning to move equipment from Catherine's farm to Farsley Mormon's storage shed when whether is better
- All gardens have found a new company/entity to manage them.
- ANR Agent Position
 - UK in the process of approving the position. Once approved the position will be posted promptly.
 - Motion to hold off on posting the ANR Agent Position by Matt
 - 2nd by Amir
 - Motion Carried

VI. Program Area Updates

- 4-H Youth Development
 - 4-H sewing camp on President's Day. Working with Master Clothier's volunteers
 - Received Bus bids for 4-H camp transportation
- FCS
 - Program on diabetes
 - Nutrition and education program
- ANR/Hort
 - Worked closely to get new managers for community gardens plots
- KSU
 - Nothing reported

VII. New Business

- Officer Elections and Oath of Office
 - Catherine Shake nominated for President by Matt
 - Vote unanimous, Catherine Shake will continue as President

- Simon Devine nominated for Secretary by Matt
- Vote unanimous, Simon Devine will continue as Secretary

- Lisa Hite nominated for Treasurer by Matt
- Vote Unanimous, Lisa Hite will continue as Treasurer

- Amir Hussein nominated for Vice President by Matt
- Matt Michaud nominated for Vice President by Amir
- Vote Unanimous, Matt Michaud will start newly as Vice President

- Swear in Amir Hussein
 - Sworn in by Michelle King, done at the beginning of the meeting.

- County Director Update
 - 3 applicants, all have relevant experience
 - The position has been offered to one of the applicants

- Review Office Insurance Policy
 - Catherine reviewed the policy and found no items that needed to be dropped

- Transfer \$15,000 back to Money Market Account
 - Back when we didn't get funding from Metro, we dipped into the Money Market account. Now that the funding has arrived, we need to move the funding back to the account.

- 2nd Quarterly Payment to UK \$67,069.69 due 1/10/2025
 - The payment needs to be made to UK.

- Other Topics
 - Catherine has worked tirelessly to restore our funding. She is optimistic. She proposed asking for more 600k instead of 335k so we are better off financially.

- Next Meeting: March 2025

VIII. Adjournment

- Motion to adjourn: Lisa Hite
- 2nd by Matt Hite
- Adjourned the meeting at 7:09 PM.

Minutes submitted by: Simon Devine

Minutes approved by: Name