

Jefferson County Extension District Board Meeting Minutes

March 21, 2024

I. Call to Order

Meeting called to order the regular meeting of the Jefferson County 4-H Council at 6:05 PM on 3/21/2024 by Catherine Shake

II. Roll call

Members: Catherine Shake, Jennifer Palmer, Lena, Simon Devine, Willie Howard, Kurt Mason, Matt Michaud, Lisa Hite, Amanda Fuller, Carolina Robles

Visitors:

III. Previous Minutes

- Previous minutes were reviewed
 - Motion to approve the previous minutes by Matt Michaud
 - 2nd by Kurt Mason
 - Motion Carried

IV. Treasury Reports

- Statement of Financial Position
 - Motion to approve the Statement of Financial Position by Kurt Mason
 - 2nd by Lisa Hite
 - Motion Carried
- Budget vs. Actual, Willie Howard walked the board through the budget.
 - Motion to approve Budget vs. Actual by Matt Michaud
 - 2nd by Amanda Fuller
 - Motion Carried

V. Old Business

- Meeting with Metro Louisville
 - Metro isn't going to give any additional funding without intervention from the council. Caroline met with her local councilmember. Member was perceptive to the idea of giving additional funding if justification is given by the board.
 - Potentially ask Louisville Metro to match what UK is funding to Jefferson County.
- Kentucky Farm Bureau Updates
 - Removed equipment from policy that Extension no longer had. KFB issued a credit.

VI. New Business

- Extension Position Update – Willie Howard
 - County Director position posted, 3-4 applicants, interview process to start soon
 - Hort Tech, 5-6 applicants, in interview process
 - Community Garden Tech, review applications following week, 4-5 applications
- Program Updates
 - UK
 - NEP – Hired 3 new nutrition education assistants, hired last October
 - Grant funding by Dr. Woods office for irrigation.
 - Incubation classes
 - A&R training and lvl. 10 pesticide license (Jennifer)
 - KSU
 - No updates
- Report to the People Report

- Provides info for the residents of Jefferson County. General info like location, what Extension does, statistics on # of participants, and different program areas.
- To be distributed via physical and electronic media
- Review and Approve FY25 Budget
 - Motion to approve FY25 Budget by Amanda Fuller
 - 2nd by Matt Michaud
 - Motion Moved
- Louisville Metro Memorandum of Agreement (MOA)
 - Needs to be signed for funding from Metro
 - Want to be sent by April 15th
- Community Gardens
 - Worried about liability issues.
 - Tillers have been stolen and broken.
 - \$2,000 storage shed quote
 - Recommend community member to talk to their local councilmen, and there isn't any of the budgeted amount left
- Fundraising
 - JCFB donated \$5,000
- Lisa is out of town, need a second signor for checking account. Consider who will be the second signor.

VII. Next Meeting

- The next meeting will be held on June 17, 2024.

VIII. Adjournment

- Motion to adjourn: Catherine Adjourned the meeting at 7:35 PM.

Minutes submitted by: Simon Devine

Minutes approved by: Name