

Jefferson County Extension District Board Meeting Minutes

March 26, 2025

I. Call to Order

Meeting called to order the regular meeting of the Jefferson County Extension District Board 6:09 PM on 3/26/2025 by Catherine Shake

II. Roll call

People: Janet Steffens (UK), Catherine Shake, Nico Phillips, Simon Devine, Willie Howard (UK), Kurt Mason, Kelly Smith (UK), Amir Hussein, Chanda Hall (UK), Carolina Robles (UK), Lisa Hite, Jessica Marquez (KSU)

III. Previous Minutes

- a) Motion to approve minutes by Kurt
- b) 2nd by Amir
- c) Motion Carried

IV. Treasury Reports

- Statement of Financial Position
 - Willie went over the Statement of Financial Position
- Statement of Activity
 - Willie went over the Statement of Activity
- Budget vs. Actual
 - Willie went over the Budget vs. Actual
- Motion to approve Treasurer's Report by Amir
- 2nd by Kur
- Motion Carried.

V. Old Business

- Metro Louisville Quarterly Report

- Quarterly report provided to attendees
- Catherine walked through an overview of the report

VI. Program Area Updates

- 4-H Youth Development
 - Flyer regarding upcoming programs was handed out to attendees
 - Gearing up for Fair preparations and clubs
 - 4-H camp July 14 -18
 - CIT and Teen interviews ongoing right now (March 25 – 27)
 - We are camping with Cumberland County this year, their cost to send a camper is 50\$ ours is 400\$, surrounding counties ranges between 165 - 265
 - Chick incubation program is ongoing
 - 4H needs 150 cans of Campbell's Vegetable Soup for Outdoor Cooking at camp.
- FCS
 - Carolina discussed programs like workout class for veterans, scrapbook class, portable Cooking classes, weaving classes, and many others outlined in the quarterly report provided to attendees.
 - Farmer's market starts in summer.
- ANR/Hort
 - ANR agent position is currently vacant.
 - Kurt motioned to post ANR agent position
 - Lisa 2nd the motion
 - Motion Carried
- KSU
 - Jessica gave updates on homemakers, local food system coordinator, urban agriculture, nutrition education, horticulture, and Master Gardeners programs

- See attached updates for a more detailed breakdown of the KSU updates.

VII. New Business

- Introduction of New County Director
 - Janet introduced herself and gave an overview of her time as County Director position so far.
- Proposed FY26 Budget
 - 3 budgets were provided to
 - 715k – a budget of what extension will actually need to operate somewhat well
 - 335\$ - a struggling budget, similar to what we use to request, but not operating well on this budget
 - 182.5k – what we actually got in 2025, Extension cannot survive another year on this budget without intervention
 - Motion to table submitting budget until after the Mayor's budget is received on 4/24/25 by Kurt
 - 2nd by Lisa
 - Motion carried
- Amended FY25 Budget
 - Extension received an additional 77k from Metro. As a result, an Amended FY25 Budget needs to be approved and filed.
 - Willie went over the Amended FY25 Budget
 - Motion to approve Amended Budget
 - 2nd by Kurt
 - Motion Carried
- Next UK Quarterly Payment
 - Next quarterly payment will only be 11.8k, which will be significant savings.
- 4H Scholarship Program

- Flyer presented, encouraging people to sponsor campers to help lower the cost of camp
- Event at Shake Farm with Josie Raymond
 - Between June 10 or June 24
 - Inviting all members of Metro Council
- Contact Metro Council
 - Catherine urged members to reach out to council members.
- Extension Council Discussion
 - Catherine wanted to clarify that Extension Council should participate in suggestions for programming, and we should encourage them to do so.
- Next Meeting: April 6, 2025 6:00 PM

VIII. Adjournment

- Motion to adjourn: Simon
- 2nd by Amir
- Adjourned the meeting at 7:18 PM.

Minutes submitted by: Simon Devine

Minutes approved by: Name