

Jefferson County Extension District Board Meeting Minutes

June 18, 2024

I. Call to Order

Meeting called to order the regular meeting of the Jefferson County 4-H Council at 6:12 PM on 6/18/2024 by Catherine Shake

II. Roll call

People: Catherine Shake, Jennifer Palmer, Simon Devine, Willie Howard, Kurt Mason, Lisa Hite, Amanda Fuller, Carolina Robles, Chanda Hall, Nick Carter, Kelly Smith

III. Previous Minutes

- Previous minutes were reviewed
 - Motion to approve by Kurt Mason
 - 2nd by Lisa Hite
 - Motion carried

IV. Treasury Reports

- Statement of Financial Position
 - Willie Howard went over the statement of financial activity
- Statement of Activity
 - Willie Howard went over the statement of activity
 - Plot fees are down this year vs. last year
 - More revenue expected in July & August from plot fees
- Budget vs. Actual
 - Willie Howard went over the Budget vs. Actual report
 - Revenue 44002 money from UK
 - Revenue 44003 from Farm Bureau and speaking engagement for agent

- 53001 up b/c of advertising for positions
- 53007 unexpected equipment repair from a storm
- 53000 over, going to be discussed for amended budget
- Other expense accounts over budget, due to inflation and unexpected expenditures, will be discussed during our amended budget item later in the meeting.
- Motion to approve the financial reports by Lisa Hite
- 2nd by Kurt Mason
- Motion Carried

V. Old Business

- County Director Update
 - No one was hired during first round of applications.
 - The position is posted again, it closes on June 20th.
- Community Garden Equipment
 - Catherine reached out to other cities to see how they provide community garden services. They do not provide tillers in other cities.
 - We need to determine what we want to do with the tillers we do have.
 - Motion to Sell the tillers from community gardens by Amanda Fuller
 - 2nd by Catherine Shake
 - Motion Carried

VI. New Business

- Vacancy on District Board in December, 2024 – Amanda Fuller
 - Need to find a replacement
 - We will bring it up at our next council meeting

- Check Signer
 - Motion to have Catherine Shake be our 2nd check signor by Simon Devine
 - 2nd by Kurt Mason
 - Motion Carried
- Transfer of Funds
 - Motion to allow transfer of funds from money market account to cover expenses while awaiting funding from Metro Louisville. The Money Market account will be restored upon receipt of funds. by Lisa Hite
 - 2nd by Amanda Fuller
 - Motion Carried
- Budget Amendment
 - Willie Howard went over the budget amendment
 - See the County Cooperative Extension Service Budget Plan provided during the meeting for the changes to line items.
 - Motion to approve Budget Amendment as presented by Amanda Fuller
 - 2nd by Kurt Mason
 - Motion Carried
- Master Gardener Line-Item Budget
 - Horticulture agent needs an account for providing services for Master Gardeners program.
 - The money was grouped in with community garden money.
 - Motion for Willie to Resolve internally by Kurt Mason
 - 2nd by Lisa Hite
 - Motion Carried
- Metro Louisville Budget Cut
 - Funding was only restored to approx. \$182,000 (about half of our funding) in the new Mayor's proposed budget.

- District Board was asked to reach out to friends and family to contact Metro Council to restore our funding.
- The vote is on 6/20/2024, so not much time to vote.

VII. Next Meeting

- The next meeting will be held on September 20, 2024.

VIII. Adjournment

- Motion to adjourn: Kurt Mason
- 2nd by Catherine Shake
- Adjourned the meeting at 7:18 PM.

Minutes submitted by: Simon Devine

Minutes approved by: Name